ST. JOSEPH'S COLLEGE

North Point, Darjeeling, West Bengal -734104, India

ACCREDITED BY NAAC WITH GRADE B+ (CYCLE 3)
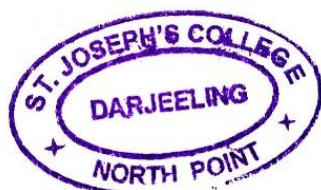
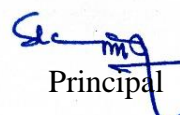**Date:** 06 JULY 2024

ADMISSION PROCEDURE

STEPS	ACTIVITY / PROCESS
1	Read, understand and follow the **admission guidelines** / **schedule**.
2	Log into the link below and find your details. **If you are selected**, you will be able to see "green tick" and fee payment schedule against your personal details. **For major Courses** https://admission2024.stjosephscollegeerp.in/meritlistcollege_HONS_Major_Admission_List_2024.php **For Multi-Disciplinary Courses** (BA, BBA, BCA, B.COM, B.SCI) https://admission2024.stjosephscollegeerp.in/meritlistcollege_General_Course_ADMISSION_List_2024.php
3	**Pay** the admission fee **online** using the above link **within the given** / specified **time** period.
4	**Download /** Printout and keep safe the **admission fee receipt** for future reference / use. Transaction Status shall not be accepted as fee receipt.
5	**Order** your college uniform and **get uniform receipt** from the authorized outfitters only. Students can use the College Prospectus / Admission Fee receipt to find the authorized outfitters.
6	Getting / Preparing **documents** for physical verification. All documents to be brought in Original for verification on specified dates.
7	Reporting to the College / Respective Department personally for physical verification of original documents as per the schedule. Non-reporting shall lead to cancellation of admission.
8	Receiving the **Temporary College ID** from College / Department.
9	**Congratulations! Admission Process Completed!!** Joining of Classes in your Department as per the schedule.

Please call the following for any Assistance (10:00 AM – 03:00 PM)

1. **Fr Xavier Binay**   **81161 31345** (Arts, Commerce & Science)
2. **Fr Pragasan**   **97338 85100** (Sel-Financed Courses)
3. **Fr Pascal Ekka**   **75010 76433** (Bank Transactions)

Principal

Principal
St. Joseph's College
North Point, P.O.
Darjeeling - 734104